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Municipal Election Forms

1988



Ministry of
Municipal
Affairs

Ontario

John Eakins, Minister

Municipal Election Forms

1988

Prescribed by the Minister
under the Municipal Elections Act



Ontario

Ministry of
Municipal
Affairs

John Eakins, Minister

These forms have been prescribed by the Minister under the Municipal Elections Act, and are issued for the information and guidance of Municipal Clerks.

For more detailed information, reference should be made to the Act and to the Regulations made by the Minister thereunder.

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MUNICIPAL ELECTIONS ACT

REGULATION MADE UNDER MUNICIPAL ELECTIONS ACT

FORMS

1. The oath required to be taken by a deputy returning officer under subsection 4 (8) of the Act shall be in Form 1, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 1A. R.R.O. 1980, Reg. 681, s. 1.

2. The oath required to be taken by a poll clerk under subsection 4 (8) of the Act shall be in Form 2, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 2A. R.R.O. 1980, Reg. 681, s. 2.

3. The oath required to be taken by a returning officer under subsection 4 (8) of the Act shall be in Form 3, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 3A. R.R.O. 1980, Reg. 681, s. 3.

4. The oath required to be taken by an assistant returning officer and an election assistant under subsection 4 (8) of the Act shall be in Form 4, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 4A. R.R.O. 1980, Reg. 681, s. 4.

5. The oath required to be taken by an assistant revising officer under subsection 4 (8) of the Act shall be in Form 5, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 5A. R.R.O. 1980, Reg. 681, s. 5.

6. The oath required to be taken by a scrutineer, constable and other person authorized to attend at a polling place under subsection 4 (8) of the Act shall be in Form 6, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 6A. R.R.O. 1980, Reg. 681, s. 6.

7. The notice required to be affixed to the outside or cover of each copy of the preliminary list of electors under subsection 25 (4) of the Act shall be in Form 7, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 7A. R.R.O. 1980, Reg. 681, s. 7.

8. The notice to be affixed to the outside or cover of each copy of the preliminary list of electors for the polling subdivision under subsection 25 (4) of the Act shall be in Form 8, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 8A. R.R.O. 1980, Reg. 681, s. 8.

9. The application required to be completed under subsection 27 (2) of the Act by a person to have her/his name included in the preliminary list or to have information corrected in the preliminary list shall be in Form 9, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 9A. R.R.O. 1980, Reg. 681, s. 9.

10. The application required to be completed under subsection 27 (2) of the Act by a person to have her/his name entered in the list of another ward shall be in Form 10, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 10A. O.Reg. 475/82, s. 1.

11. The application to be filed by a person under subsection 28 (1) of the Act shall be in Form 11, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 11A. R.R.O. 1980, Reg. 681, s. 11.

12. The oath required to be taken by a person under subsection 33 (1) or (2) of the Act shall be in Form 12, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 12A. R.R.O. 1980, Reg. 681, s. 12.

13. The nomination paper required under subsection 36 (1) of the Act shall be in Form 13, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 13A. O.Reg. 475/82, s. 1.

14. The ballot required under subsection 43 (1) of the Act shall be in Form 14-1 and the ballot paper required under subsection 43 (10) of the Act shall be in Form 14-2, or, where the Forms are made available in both the English and French languages, the Form in the French language shall

be in Forms 14-1A and 14-2A, respectively, with such variations or modifications as circumstances require, but any deviations therefrom not affecting the substance or calculated to mislead do not vitiate the Forms. R.R.O. 1980, Reg. 681, s. 14.

15. The directions for the guidance of voters required by clause 48 (1)(c) of the Act shall be in Form 15, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 15A. R.R.O. 1980, Reg. 681, s. 15.

16. The certificate and receipt for ballots to be prepared by the deputy returning officer under subsection 48 (3) of the Act shall be in Form 16, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 16A. O.Reg. 475/82, s. 1.

17. The application required to be completed under subsection 50 (1) of the Act by a person entitled to vote at the polling place at which she/he is stationed during the polling day shall be in Form 17, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 17A. O.Reg. 475/82, s. 1.

18. The oath required to be taken by a person objected to under paragraphs 4 and 5 of subsection 55 (1) or under section 57 of the Act shall be in Form 18, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 18A. O.Reg. 475/82, s. 1.

19. The declaration required to be taken by a person representing himself as an elector under subsection 56 (1) of the Act shall be in Form 19, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 19A. R.R.O. 1980, Reg. 681, s. 19.

20. The oath required to be taken by an incapacitated person under subsection 63 (1) of the Act shall be in Form 20, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 20A. R.R.O. 1980, Reg. 681, s. 20.

21. The oath required to be taken by a friend of an elector under subsection 63 (3) of the Act shall be in Form 21, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 21A. R.R.O. 1980, Reg. 681, s. 21.

22. The oath required to be taken by an interpreter under section 64 of the Act shall be in Form 22, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 22A. R.R.O. 1980, Reg. 681, s. 22.

23. The certificate required to be completed by the clerk under clause 66 (6)(b) of the Act shall be in Form 23, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 23A. R.R.O. 1980, Reg. 681, s. 23.

24. The appointment of a voting proxy permitted under subsection 67 (2) of the Act, the certificate of the clerk required under subsection 67 (6) of the Act and the oath of the proxy voter required under subsection 67 (8) of the Act shall be in Form 24, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 24A. R.R.O. 1980, Reg. 681, s. 24.

25. The oath required to be taken by a poll clerk under section 76 of the Act shall be in Form 25, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 25A. R.R.O. 1980, Reg. 681, s. 25.

26. The oath required to be taken by a deputy returning officer under subsection 78 (3) of the Act shall be in Form 26, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 26A. R.R.O. 1980, Reg. 681, s. 26.

27. The oath required to be taken by the person chosen by the deputy returning officer to deliver the ballot box under subsection 78 (4) of the Act shall be in Form 27, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 27A. R.R.O. 1980, Reg. 681, s. 27.

28. The notice of registration required under subsection 122(1) of the Act shall be in Form 28, or, where the Form is made available in both the English and French languages, the Form in the French language shall be in Form 28A. R.R.O. 1980, Reg. 681 as amended, s.28.

Form 1

Municipal Elections Act (Section 4 (8))

PRELIMINARY OATH OF DEPUTY RETURNING OFFICER

Ward No.	Polling Subdivision No.
Municipality	
Name of Person Appointed as Deputy Returning Officer	

I, the aforesaid person, appointed deputy returning officer for the said polling subdivision in this municipality, swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear, favour or affection;

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not nor attempt to:

- interfere with an elector when she/he is marking her/his ballot paper,
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show her/his marked ballot paper to any person.

SWORN or affirmed before me

at the

of

in the of

this day of

19.

.....
(signature of deputy returning officer)

.....
(signature of clerk or commissioner, etc.)

(THIS OATH AND APPOINTMENT OF DEPUTY RETURNING OFFICER TO BE ENDORSED UPON OR ATTACHED TO THE POLLING LIST.)

Form 2

Municipal Elections Act **(Section 4 (8))**

PRELIMINARY OATH OF POLL CLERK

Ward No.	Polling Subdivision No.
Municipality	
Name of Person Appointed as Poll Clerk	

I, the aforesaid person, appointed poll clerk for the said polling subdivision in this municipality, swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment and in the capacity of deputy returning officer if so required and perform all the duties required by law without partiality, fear, favour or affection;

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not nor attempt to:

- interfere with an elector when she/he is marking her/his ballot paper,
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show her/his marked ballot paper to any person.

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of poll clerk)

.....
(signature of clerk, deputy returning officer, or commissioner, etc.)

Form 3

Municipal Elections Act (Section 4 (8))

OATH OF RETURNING OFFICER

I, returning officer for
....., swear or
(insert the name of the municipality)

solemnly affirm:

That I will act faithfully in the capacity of returning officer for this municipality and perform all the duties required by law without partiality, fear, favour or affection;

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not nor attempt to:

- interfere with an elector when she/he is marking her/his ballot paper,
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show her/his marked ballot paper to any person.

SWORN or affirmed before me

at the

of

in the of

this day of

19.

.....
(signature of returning officer)

.....
(signature of clerk or
commissioner, etc.)

Form 4
Municipal Elections Act
(Section 4 (8))

**OATH OF ASSISTANT RETURNING OFFICER
OR
ELECTION ASSISTANT**

Municipality

I, the undersigned, appointed in the capacity of
....., swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment above
and perform all the duties required by law without partiality, fear, favour
or affection;

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not nor attempt to:

- interfere with an elector when she/he is marking her/his ballot
paper,
- obtain or communicate any information as to how an elector
is about to vote or has voted, or
- directly or indirectly induce an elector to show her/his marked
ballot paper to any person.

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of assistant returning
officer or election assistant)

.....
(signature of clerk or
commissioner, etc.)

Form 5
Municipal Elections Act
(Section 4 (8))

OATH OF ASSISTANT REVISING OFFICER

Municipality

I, the undersigned, appointed in the capacity of assistant revising officer swear or solemnly affirm:

That I will act faithfully in the capacity of assistant revising officer for this municipality and perform all the duties required by law without partiality, fear, favour or affection;

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of assistant revising officer)

.....
(signature of clerk or commissioner, etc.)

Municipal Elections Act

(Section 4 (8))

Form 7

Municipal Elections Act **(Section 25 (4))**

PRELIMINARY LIST OF ELECTORS **for**

Municipality

THIS PRELIMINARY LIST OF ALL ELECTORS PREPARED AS REQUIRED BY THE **MUNICIPAL ELECTIONS ACT** WAS PUBLICLY POSTED IN THE OFFICE OF THE MUNICIPAL CLERK ON

THE DAY OF, 19.....

ELECTORS SHOULD EXAMINE THE LIST TO ENSURE THAT THEIR NAMES AND RELEVANT INFORMATION ARE CORRECTLY SHOWN.

APPLICATION FOR INCLUSIONS, ADDITIONS OR CORRECTIONS TO OR DELETIONS FROM THE LIST MAY BE MADE BY AN ELECTOR BY COMPLETING AND FILING A FORM OBTAINABLE AT THE OFFICE OF THE CLERK.

THE LAST DAY FOR FILING APPLICATIONS CONCERNING
INCLUSION, ADDITIONS, CORRECTIONS OR DELETIONS:

.....
(name of municipal clerk)

Form 8

Municipal Elections Act **(Section 25 (4))**

LIST OF ELECTORS **for**

Ward No.	Polling Subdivision No.
Municipality	

THIS LIST HAS BEEN PREPARED AS REQUIRED UNDER THE **MUNICIPAL ELECTIONS ACT** AND IS PART OF THE PRELIMINARY LIST OF ELECTORS PUBLICLY POSTED IN THE OFFICE OF THE MUNICIPAL CLERK.

ELECTORS SHOULD EXAMINE THE LIST TO ENSURE THAT THEIR NAMES AND RELEVANT INFORMATION ARE CORRECTLY SHOWN.

APPLICATION FOR INCLUSIONS, ADDITIONS OR CORRECTIONS TO OR DELETIONS FROM THE LIST MAY BE MADE BY AN ELECTOR BY COMPLETING AND FILING A FORM OBTAINABLE AT THE OFFICE OF THE CLERK.

THE LAST DAY FOR FILING APPLICATIONS CONCERNING
INCLUSION, ADDITIONS, CORRECTIONS OR DELETIONS:

DATE POSTED:

.....
(name of municipal clerk)

Form 9

Municipal Elections Act (Section 27 (2))

APPLICATION FOR INCLUSION OF NAME OR CORRECTION OF ENTRY IN PRELIMINARY LIST OF ELECTORS

Application for ☐ inclusion of name or ☐ correction of entry in the preliminary list of electors.

Indicate (X) in the appropriate boxes above and below beside the facts applicable to the applicant.

Ward No.	Polling Subdivision No.
Municipality	
Surname of Applicant	Given Names
Full address of residence	Apt. No.

- ☐ Resident in municipality
☐ Owner of land in municipality
☐ Tenant of land in municipality
☐ Separate school elector

- ☐ Spouse of owner of land in municipality
☐ Spouse of tenant of land in municipality
☐ Public school elector
☐ French language separate school elector
☐ French language public school elector

If application is for corrections – state correct information:

.....
.....
.....

If non-resident – state location or description of property in municipality:

.....
.....
.....

I, the undersigned applicant, hereby declare that I am a Canadian citizen that I have attained the age of eighteen years on or before polling day will attain the age of eighteen years, and that I was during the qualification period for electors entitled to be an elector in accordance with the facts or information submitted above and that I understand the effect thereof. I hereby apply to have my name included or the corrections made in the preliminary list of electors in accordance with such facts or information.

.....
(signature of applicant)

.....
(date of application)

If this signed application is submitted by an agent of the applicant, the agent shall declare as follows:

I hereby declare that I am the agent for the applicant named herein and on her/his behalf I file this application signed by her/him.

.....
(signature of agent – if applicable)

THE FOLLOWING TO BE COMPLETED BY THE CLERK
OR ASSISTANT REVISING OFFICER

CERTIFICATE OF APPROVAL

I hereby certify that the preliminary list of electors for the said polling subdivision should be amended in accordance with the above statement of facts or information, or by the inclusion of the applicant's name.

.....
(signature of clerk)

OR ☐
Assistant
Revising Officer

.....
(date certified)

Indicate (X) if application refused – State reasons

☐

Refused by –
Initials

.....
Date

Form 10

Municipal Elections Act (Section 27 (2))

APPLICATION FOR ENTRY OF NAME OF AN ELECTOR IN A DIFFERENT POLLING LIST

Municipality	
Surname of Applicant	Given Names

APPLYING FOR NAME TO BE DELETED FROM LIST FOR

Ward No.	Polling Subdivision No.
Address of Applicant in Ward	

AND FOR NAME TO BE ENTERED IN LIST FOR

Ward No.	Polling Subdivision No.
Address of Applicant in Ward	

Indicate (X) in applicable box if:

Applicant is

- | | |
|--|---|
| <input type="checkbox"/> Resident in municipality | <input type="checkbox"/> Owner of the following property |
| <input type="checkbox"/> Non-resident in municipality | <input type="checkbox"/> Tenant of the following property |
| <input type="checkbox"/> Spouse of owner or tenant of the following property | |

State location or description of property in municipality:

.....
.....
.....

I, the undersigned applicant, hereby apply to have my name deleted from the preliminary list of electors for the ward and polling subdivision where it now appears and entered in the list of another ward and polling subdivision as set out above and I state that the facts submitted above are true and correct.

(signature of applicant)

(date of application)

If this signed application is submitted by an agent of the applicant, the agent shall endorse as follows: I hereby declare that I am the agent for the applicant named herein and on her/his behalf I submit this application signed by her/him. (signature of agent – if applicable)	
THE FOLLOWING TO BE COMPLETED BY THE CLERK OR ASSISTANT REVISING OFFICER CERTIFICATE OF APPROVAL I hereby certify that the preliminary list of electors for the said polling subdivision in this municipality has been amended in accordance with the above statement of facts. (signature of clerk) (date certified)	
<input type="checkbox"/> Indicate (X) if application refused – State reasons	OR <input type="checkbox"/> Assistant Revising Officer Refused by – Initials Date

Form 11

Municipal Elections Act **(Section 28 (1))**

APPLICATION FOR DELETION OF NAME FROM PRELIMINARY LIST OF ELECTORS

(Prepare in triplicate)

Municipality

APPLICATION MADE BY

Surname	Given Names
Full address of residence	Apt. No.

IN RESPECT OF

Name as entered on preliminary list of electors	
Full address of residence	Apt. No.

ENTERED ON LIST FOR

Ward No.	Polling Subdivision No.
----------	-------------------------

STATEMENT BY APPLICANT

I, the undersigned applicant, hereby state:

That I have good reason to believe that the person named above as entered on the preliminary list of electors for the said polling subdivision is not entitled as an elector to have her/his name entered thereon; and

That I will attend a hearing to be held by the clerk or assistant revising officer and there establish the validity of my application, the facts in support of which are as follows:

(signature of applicant)

(date signed)

NOTICE OF HEARING to the person named above concerning whom the application is made
TAKE NOTICE that the above application has been filed with me under the authority of section 28(1) of the **Municipal Elections Act** alleging that your name has been wrongfully included in the preliminary list of electors prepared for the said polling subdivision in this municipality and that your name may be removed from such list if you or your representative do not appear at the hearing, to be held as set out below, to oppose this application and to substantiate your right to have your name remain on the list.

Hearing to be held:

Date	Time
Place	
Address	

(signature of clerk)
or
(assistant revising officer)

☐☐

(date of notice)

(contact phone number)

COPIES: Original to be retained by clerk or assistant revising officer.
Copy to be served on or sent by registered mail to the applicant.
Copy to be served on or sent by registered mail to the person concerning whom the application is made as notice of the application.

Form 12
Municipal Elections Act
(Section 33 (1), (2))

APPLICATION FOR CLERK'S CERTIFICATE

(Prepare in duplicate)

Ward No.	Polling Subdivision No.	Assessment Roll No. (to be completed by clerk)
Municipality		
Surname of Applicant		Given Names
Full address of Applicant		Apt. No.

Indicate (X) in the appropriate boxes beside the facts applicable to the applicant.

- | | |
|--|---|
| <input type="checkbox"/> Resident in municipality
<input type="checkbox"/> Owner of land in municipality
<input type="checkbox"/> Tenant of land in municipality
<input type="checkbox"/> Separate school elector | <input type="checkbox"/> Spouse of owner of land in municipality
<input type="checkbox"/> Spouse of tenant of land in municipality
<input type="checkbox"/> Public school elector
<input type="checkbox"/> French language separate school elector
<input type="checkbox"/> French language public school elector |
|--|---|

If non-resident – state location or description of property in municipality:

.....

.....

.....

The following oath to be taken by an applicant who was, during the qualification period for electors, fully entitled to be an elector but whose name was omitted from the preliminary list of electors.

OATH OF APPLICANT

I, the undersigned applicant, swear or solemnly affirm:

That I am a Canadian Citizen;

That I have attained the age of eighteen years or on or before polling day will attain the age of eighteen years;

That I was during the qualification period for electors entitled to be an elector in accordance with the facts or information submitted above which I believe to be true; and

That to the best of my knowledge and belief my name is not included in any other polling list in this municipality.

SWORN or affirmed before me

at the

of

in the of

this day of

19

.....
(signature of applicant)

.....
(signature of clerk)

The following oath to be taken by an applicant who, except for the Citizenship requirement, was otherwise entitled to have her/his name entered on the preliminary list of electors and who is now fully entitled.

OATH OF APPLICANT

I, the undersigned applicant, swear or solemnly affirm:

That during the qualification period for electors, I was entitled to have my name entered on the preliminary list of electors in accordance with the facts or information submitted above as they applied at that time except that I was not a Canadian Citizen. I have now met this requirement and have produced for inspection by the clerk of this municipality the conclusive evidence required by subsection 33(2) of the **Municipal Elections Act**.

SWORN or affirmed before me

at the

of

in the of

this day of

19

.....
(signature of applicant)

.....
(signature of clerk)

CERTIFICATE

I hereby certify that the above applicant is entitled to have her/his name entered on the polling list and I hereby authorize the deputy returning officer for the said polling subdivision to enter the name of such person on the polling list and to permit such person to vote.

.....
(signature of clerk)

.....
(date certified)

(ORIGINAL APPLICATION, CERTIFIED BY THE CLERK, MUST BE PRODUCED BY THE APPLICANT AND FILED WITH THE DEPUTY RETURNING OFFICER AT THE POLL.)

Form 13
Municipal Elections Act
(Section 36 (1), (2))
NOMINATION PAPER

Note: Every candidate must also be registered in accordance with the Act.

Nomination Paper of a person to be a candidate at an election to be held in the municipality of

Note that this nomination paper may only be signed by electors entitled to vote for the office mentioned herein

PLEASE PRINT OR TYPE INFORMATION - (EXCEPT FOR SIGNATURES)

Nominated for the office of	Ward No. (if any)	Name as it is to appear on the ballot paper NOMINEE:
Nominee's address within Municipality If Nominated for school board, residence address within its jurisdiction		

NOMINATION FOR MUNICIPAL OFFICE

WE, THE UNDERSIGNED ELECTORS, WHOSE NAMES AND ADDRESSES APPEAR OPPOSITE OUR SIGNATURES, AND WHO ARE ENTITLED TO VOTE FOR THE OFFICE MENTIONED HEREIN, HEREBY NOMINATE THE AFORESAID PERSON TO BE A CANDIDATE FOR THAT OFFICE AT THE ELECTIONS TO BE HELD IN THIS MUNICIPALITY.

NOTE: AT LEAST 10 NAMES REQUIRED

Name of Elector	Address of Elector within Municipality	Ward No.	Polling Subdivision No.	Signature of Elector
				1.
				2.
				3.
				4.
				5.
				6.
				7.
				8.
				9.
				10.

NOMINATION FOR SCHOOL BOARD

WE, THE UNDERSIGNED ELECTORS, WHOSE NAMES AND ADDRESSES APPEAR OPPOSITE OUR SIGNATURES, AND WHO ARE ENTITLED TO VOTE FOR THE OFFICE MENTIONED HEREIN, HEREBY NOMINATE THE AFORESAID PERSON TO BE A CANDIDATE FOR THAT OFFICE AT THE ELECTIONS TO BE HELD IN THIS MUNICIPALITY.

CHECK APPROPRIATE BOX

☐ signatures of public school electors only

☐ signatures of French language public school electors only

☐ signatures of separate school electors only

☐ signatures of French language separate school electors only

Name of Elector	Address of Elector within Municipality	Ward No.	Polling Subdivision No.	Signature of Elector
				1
				2
				3
				4
				5
				6
				7
				8
				9
				10

(Continued)

FORM 13 (continued)

CONSENT OF NOMINEE AND DECLARATION OF QUALIFICATION

I, _____, the nominee mentioned in this nomination paper, do hereby consent to such nomination and declare that I am legally qualified to be elected and to hold the office for which I am nominated and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath

DECLARED before me

at the

of

in the _____ of

this _____ day of

19

(signature of nominee)

(signature of clerk or commissioner, etc.)

Date Filed: _____

Time Filed: _____

(signature of clerk)

or

(assistant returning officer)

☐☐

Where the nomination paper is filed with the clerk of the municipality prior to nomination day, the clerk after examining the paper and being satisfied of the regularity thereof, shall certify the paper as set out below and the name of the person nominated shall be posted up as required by the Act.

Where the nomination paper is filed on nomination day and before 5 p.m. the clerk shall accept it and cause the name of the person nominated to be posted up as required under the Act. Examination and certification or otherwise of nomination papers filed on nomination day are to be carried out prior to 4 p.m. on the day following nomination day.

CERTIFICATE

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the requisite number of nominators appear and that they are electors entitled to vote for the office mentioned within.

(signature of clerk)

(date certified)

Form 14-1

Municipal Elections Act (Section 43 (1)) (Municipality)

BALLOT

Elections:
(date)

FOR THE OFFICE OF:

You are entitled to vote for () candidates
for this office. (number)

(Given names

SURNAME)



(Given names

SURNAME)



R.R.O. 1980, Reg. 681, Form 14-1.

Form 14-2

Municipal Elections Act (Section 43 (10)) (Municipality)

BALLOT

Elections:
(date)

ON THE (here insert either the word "by-law" or
"question", whichever term is applicable)

ARE YOU IN FAVOUR OF
(here state the issue to be resolved)

YES

NO



R.R.O. 1980, Reg. 681, Form 14-2.

Form 15

Municipal Elections Act **(Section 48 (1)(c))**

DIRECTIONS **FOR THE GUIDANCE OF VOTERS AT THE POLL** **WHO HAVE RECEIVED A BALLOT**

PLEASE

PROCEED INTO COMPARTMENT PROVIDED

MARK BALLOT WITH A CROSS X

OR OTHER MARK, WITH A PEN OR PENCIL
WITHIN THE CIRCLE OR CIRCULAR SPACE
PROVIDED

FOLD BALLOT

SO AS TO CONCEAL VOTE AND EXPOSE
INITIALS OF DEPUTY RETURNING OFFICER

RETURN BALLOT

TO THE DEPUTY RETURNING OFFICER
WHO IS REQUIRED BY LAW TO PLACE THE
BALLOT IN THE BALLOT BOX IN THE
PRESENCE OF THE VOTER

Form 16
Municipal Elections Act
(Section 48 (3))

CERTIFICATE AND RECEIPT FOR BALLOTS

(Prepare in duplicate)

To be signed by the clerk of the municipality and by the deputy returning officer of the polling subdivision.

Original – to be retained by or returned to clerk

Copy – to be placed in the ballot box by deputy returning officer at close of poll

Ward No.	Polling Subdivision No.
Municipality	

List of ballots – by type and quantity

.....

.....

.....

.....

.....

.....

CERTIFICATE OF QUANTITIES DELIVERED
By Clerk

I, the undersigned clerk of this municipality, do hereby certify that I have supplied to the deputy returning officer of the said polling subdivision the quantity of ballots as listed above.

.....
(signature of clerk)

.....
(date certified)

RECEIPT FOR QUANTITIES RECEIVED
By Deputy Returning Officer

I, the undersigned deputy returning officer of the said polling subdivision, do hereby certify that I have received from the clerk of the municipality the quantity of ballots for the said polling subdivision as listed above or as noted if quantity differs.

.....
(signature of deputy returning officer)

.....
(date received)

Form 17
Municipal Elections Act
(Section 50)

CERTIFICATE TO VOTE WHERE STATIONED

(Prepare in duplicate)

Original to be presented at poll and filed by Deputy Returning Officer.

Duplicate to be retained by Clerk of Municipality

Municipality			
Polling Subdivision No. where entitled to vote:		Polling Subdivision No. where stationed:	
Name			
Address			
Public School Elector <input type="checkbox"/>		Separate School Elector <input type="checkbox"/>	
French Language Public School Elector <input type="checkbox"/>		French Language Separate School Elector <input type="checkbox"/>	
Appointed as:			
<input type="checkbox"/> D.R.O.		<input type="checkbox"/> Poll Clerk	
<input type="checkbox"/> Election Assistant		<input type="checkbox"/> Constable	

THE PERSON NAMED ABOVE, BY THE ISSUANCE OF THIS CERTIFICATE, IS ENTITLED TO VOTE ONLY AT THE POLLING SUBDIVISION WHERE STATIONED.

..... 19

Clerk.

Form 18

Municipal Elections Act **(Section 55 (1) or 57)**

ORAL OATH OF QUALIFICATION

The following oath to be administered to an elector:

- objected to by any candidate or scrutineer;
- when the deputy returning officer is not satisfied as to the elector's identity; or
- who applies for a ballot and the polling list indicates that such elector has already voted.

I,
(name of the elector as it appears or is intended to appear in the list)

being an elector entitled to vote in this municipality of

....., swear or solemnly affirm:
(name of municipality)

That I am the person named or intended to be named in the
polling list or document now shown to me; and

That I have not before voted at the elections now being held in
this municipality.

Form 19

Municipal Elections Act (Section 56 (1))

APPLICATION FOR ENTRY OF NAME ON POLLING LIST AT THE POLL

Ward No.	Polling Subdivision No.	(to be completed by clerk) Assessment Roll No.
Municipality		
Surname of Applicant		Given Names
Full address of Applicant		Apt. No.

If non-resident, state location or description of property in municipality:

Indicate (X) in the appropriate boxes below beside the facts applicable to the applicant.

- | | |
|---|---|
| <input type="checkbox"/> Resident in municipality | <input type="checkbox"/> Spouse of owner of land in municipality |
| <input type="checkbox"/> Owner of land in municipality | <input type="checkbox"/> Spouse of tenant of land in municipality |
| <input type="checkbox"/> Tenant of land in municipality | <input type="checkbox"/> Public school elector |
| <input type="checkbox"/> Separate school elector | <input type="checkbox"/> French language separate school elector |
| | <input type="checkbox"/> French language public school elector |

The following declaration to be taken by an applicant who was, during the qualification period for electors, fully entitled to be an elector but whose name was omitted from the polling list.

DECLARATION BY APPLICANT

I,, the undersigned applicant, hereby solemnly declare that I am a Canadian citizen and that I have attained eighteen years of age and that I was during the qualification period for electors entitled to be an elector in accordance with the the facts or information submitted above which I declare to be true and correct;

I further solemnly declare that I have not previously voted at this election in this municipality and, having established my identity to the satisfaction of the deputy returning officer, declare that I am entitled to have my name entered on the polling list for the said polling subdivision;

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me

at the

of .

in the . of .

this . day of .

19

.....
(signature of applicant)

.....
(signature of deputy returning officer)

OR

The following declaration to be taken by an applicant who, except for the citizenship requirement, was otherwise entitled to have her/his name entered on the preliminary list of electors and who is now fully entitled.

DECLARATION BY APPLICANT

I,, the undersigned applicant, hereby solemnly declare:

That during the qualification period for electors, I was entitled to have my name entered on the preliminary list of electors in accordance with the facts or information submitted above as they applied at the time except that I was not a Canadian citizen. I have now met this requirement and have produced for inspection by the deputy returning officer of this polling place the conclusive evidence required by the **Municipal Elections Act**.

I further solemnly declare that I have not previously voted at this election in the municipality and having established my identity to the satisfaction of the deputy returning officer declare that I am entitled to have my name entered on the polling list for the said polling subdivision;

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me

at the

of

in the . of

this . day of

19

.....
(signature of applicant)

.....
(signature of deputy returning officer)

Form 20

**Municipal Elections Act
(Section 63 (1))**

**ORAL OATH OF INCAPACITY
TO VOTE WITHOUT ASSISTANCE**

I,,
(name of elector as it appears or is intended to appear

....., being an elector entitled to vote in this
in the list or document)

municipality of, swear or solemnly
(name of municipality)

affirm:

State one of the following:

- ☐ that I am unable to read;
- ☐ that I am blind;
- ☐ that I am physically handicapped,

and therefore I require assistance to mark my ballot paper.

Form 21

Municipal Elections Act (Section 63 (3))

ORAL OATH OF FRIEND OF ELECTOR

I, a friend of
(name of friend in full)

....., an elector who is unable to read
(name of elector)

(or is blind or is handicapped by other physical cause), swear or solemnly

affirm:

That I will mark the ballot paper as directed by the elector; and

That I will keep secret the manner in which this elector voted.

Form 22

Municipal Elections Act (Section 64)

ORAL OATH OF INTERPRETER

I, acting as
(name of interpreter in full)

interpreter for
(name of elector as it appears or is intended to appear in

....., an elector entitled to vote in this
the list or document)

municipality of , swear or
(name of municipality)

solemnly affirm:

That I will faithfully translate the necessary oaths as well as any
lawful questions necessarily put to the elector and her/his answers
at this polling place.

Form 23

Municipal Elections Act **(Section 66 (6)(b))**

CERTIFICATE ON LIST OF ADVANCED POLL VOTERS

Ward No.	Polling Subdivision No.
Municipality	

I, the undersigned, clerk of this municipality, certify that the electors listed herein have voted at an advance poll and I hereby direct that the deputy returning officer of the said polling subdivision before opening the poll shall make an entry on the polling list supplied to her/him opposite the name of each of these electors showing that each such elector has voted.

.....
(signature of clerk)

.....
(date certified)

Form 24

Municipal Elections Act (Section 67 (2))

APPOINTMENT OF VOTING PROXY

(Prepare in duplicate)

A person whose name is entered on the polling list for a polling subdivision in the municipality. Using this form, may appoint as her/his voting proxy a person who is entitled to vote in the same municipality. Such proxies must be appointed and certified during the period after nomination day and up to and including polling day.

Municipality	
Ward No.	Polling Subdivision No.
Surname of person appointing the proxy	Given Names
Full address of residence	Apt. No.

PERSON APPOINTED AS PROXY

Ward No.	Polling Subdivision No.
Surname of Person Appointed	Given Names
Full address of residence	Apt. No.

I, the undersigned, a person whose name is entered on the polling list for the said polling subdivision in this municipality, do hereby appoint the person named above as my voting proxy at the elections now pending in this municipality.

.....
Name of witness print)

.....
(signature of person appointing the proxy)

.....
(signature of witness)

.....
(date appointed)

A PROXY MUST NOT BE ACCEPTED AT THE POLL UNLESS CERTIFIED BY THE CLERK, NOT LATER THAN 5:00 P.M. ON POLLING DAY.

CERTIFICATE

I hereby certify that the person named above as appointing the proxy is qualified to vote in the first named polling subdivision and that the person so appointed is a duly qualified elector in this municipality and is authorized to act for the said person appointing her/him.

.....
(signature of clerk)

.....
(date certified)

Copy Distribution: original to be taken to the poll by proxy voter; copy to be retained by clerk

ORAL OATH OF VOTING PROXY AT THE POLL

I swear or solemnly affirm:

That I am the person named as voting proxy in this appointment presented at the said poll; and

That I am voting in good faith on behalf of the person named above who made the appointment.

Form 25

Municipal Elections Act (Section 76)

FINAL OATH OF POLL CLERK

Ward No.	Polling Subdivision No.
Municipality	

I, the undersigned, swear or solemnly affirm:

That I have performed all the duties and completed and processed all the documents as required of me by law;

That to the best of my knowledge and belief, the polling list kept for this polling subdivision has been kept correctly and contains a true and exact record of the electors who voted; and

That the number of votes recorded in the statement of the poll is correct

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of poll clerk)

.....
(signature of deputy returning officer)

Form 26

Municipal Elections Act
(Section 78 (3))

FINAL OATH OF DEPUTY RETURNING OFFICER

Ward No.	Polling Subdivision No.
Municipality	

I, the undersigned, swear or solemnly affirm:

That I have performed all the duties and completed and processed all the documents as required of me by law;

That to the best of my knowledge and belief, the polling list kept for this polling subdivision has been kept correctly and contains a true and exact record of the electors who voted; and

That the number of votes recorded in the statement of the poll is correct.

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of deputy clerk
returning officer)

.....
(signature of poll clerk, clerk of the
municipality or commissioner, etc.)

Form 27

Municipal Elections Act
(Section 78 (4))

OATHS OF BALLOT BOX MESSENGER
(Only if applicable)

Ward No.	Polling Subdivision No.
Municipality	

OATH ON RECEIPT OF BOX FROM DEPUTY RETURNING OFFICER

I, the undersigned, swear or solemnly affirm:

That I will deliver forthwith to the clerk of this municipality the ballot box entrusted to me by the deputy returning officer of the said polling subdivision;

That while in my possession I will not open or permit any other person to open the ballot box.

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of messenger)

.....
(signature of deputy returning officer)

Ward No.	Polling Subdivision No.
Municipality	

OATH ON DELIVERY OF BOX TO CLERK

I, the undersigned, swear or solemnly affirm.

That I am the person to whom the deputy returning officer of the said polling subdivision entrusted the ballot box;

That the ballot box I now deliver is the ballot box so entrusted to me; and

That I have not opened the ballot box and it has not been opened by any other person while in my possession.

SWORN or affirmed before me

at the

of

in the of

this day of

19.....

.....
(signature of messenger)

.....
(signature of clerk)

Form 28
Municipal Elections Act
(Section 122(1))

NOTICE OF REGISTRATION

NOTE: This completed form must be filed with the municipal clerk, subsection 122(1), on or before Nomination Day.

Name of candidate (same as will appear on the Nomination Form)		
Permanent mailing address	Phone (Business)	Phone (Home)

☐ initial registration

☐ changing reported information

NAME OF OFFICE AND MUNICIPALITY

Name of the office for which the candidate is seeking election (optional)
Name of the municipality

CHIEF FINANCIAL OFFICER

Name (if other than the candidate)	Mailing address
Business phone number	Home phone number

AUDITOR (if election expenses or contributions will exceed \$10,000.)

Firm	
Contact person	Mailing address
Fax number	Business phone number

PERSONS AUTHORIZED TO ACCEPT CONTRIBUTIONS (add additional names on separate sheet)

Name	Mailing address
Name	Mailing address

DEPOSIT OF CONTRIBUTIONS (add additional names of the designated signing officers on separate sheet)

Name of financial institution	
Signing officer	Mailing address
Signing officer	Mailing address

PLACE WHERE CANDIDATE'S RECORDS ARE MAINTAINED (e.g. office, home, etc.)

Name of place	Mailing address

NOMINATION METHOD (please indicate)

- ☐ I propose to be nominated in accordance with section 36 of the Municipal Elections Act
- ☐ I have filed nomination papers in accordance with section 36 of the Municipal Elections Act

I,
Name of candidate (please print)

do declare that the information in this notice of registration is to the best of my knowledge and belief true and correct.

Signature of candidate

Date

